

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: July 19-20, 2001

(Approved on October 4, 2001)

Preliminary Report of Action

Wednesday, July 18, 2001

Health Subject Matter Committee

Wednesday, July 18, 2001

Health Subject Matter Committee Chair Norris convened the meeting at 10:05 a.m. on Wednesday, July 18, 2001, at 560 J St., Rm. 395.

Health Subject Matter Committee Members present: Veronica Norris, Sue Stickel, (left at 3:30 p.m.) Lora Griffin, (arrived at 1:30 p.m.) Milissa Glen-Lambert, Roy Anthony, (arrived at 10:30 a.m.) Richard Schwartz, Karen Yamamoto

CDE staff present: Sherry Skelly Griffith, Director; (left at 12:00 p.m.)

Tom Adams, Administrator; Tom Akin, Consultant; Jeri Day, Education Specialist; Caroline Roberts, Administrator; Teri Ollis, Analyst; Beverly Wilson, Office Technician.

Chair Norris stated the purpose of the meeting was to revise the 17 items of the Health Framework Addendum. The committee reviewed each item and provided comments to staff.

One important issue recommended by Chair Norris was that the framework gives guidance on the requirement of informed parent consent. She stated that information about the content of surveys must be disclosed to parents. A sentence in the framework must make this disclosure requirement clear.

Another item of importance was mental health issues in schools. Chair Norris stated that since teachers do not necessarily have expertise in the area of mental health issues, it is imperative that districts broaden referral procedures and that they comply with federal and state laws. Mental health referral procedures must be added to the framework.

The third item of importance was that of school violence. Chair Norris and all committee members agreed that the issue of school violence and providing students with a safe way to report a threat must be addressed, and directed staff to research further any new policy on bullying and threat assessment. Committee members agreed that the two documents regarding threat assessment, "Safe Schools Initiative," and "A School Shooter: The Threat Assessment Perspective," may be cited as a resource in the finalized addendum.

Staff explained that a focus group of health experts met on July 13th for the purpose of providing grade-level emphasis. The commission will receive the recommendations in time for discussion at the September meeting. In addition, staff presented preliminary ideas on how to interlace the framework and the addendum. It was generally agreed upon that addendum items should be placed next to pertinent chapter and/or sections in the framework. Chair Norris asked for public comment and hearing none, adjourned the meeting at 3:30 p.m.

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Thursday, July 19, 2001

Call to Order: 9:00 a.m.

Curriculum Commissioners Present:

Patrice Abarca, Chair	Susan Stickel, Vice Chair
Roy Anthony	Catherine Banker
Mary Coronado Calvario	Milissa Glen-Lambert
Veronica Norris	Janet Philibosian
Leslie Schwarze	Richard Schwartz
Karen Yamamoto	

State Board of Education Liaisons

Marion Joseph

Curriculum Commissioners Absent:

Marilyn Astore*
Rakesh Bhandari
Edith Crawford*
Lora Griffin*
Viken Hovsepian*
Fran Pavley, Member of the Assembly
John Vasconcellos, Member of the Senate

1.D. Approval of Minutes: Commissioner Stickel moved to approve the May 2001 minutes with corrections. Commissioner Yamamoto seconded the motion. The motion passed unanimously.

1.E. Report of Chair: Patrice Abarca reported on the following: (1) Curriculum Commission's report for June and July to the State Board of Education, (2) SBE approved the final IMAP and CRP panel assignments for the RLA/ELD deliberations, (3) SBE approved the development of one report from CRP and IMAP members to be submitted to the Curriculum Commission for the RLA/ELD, (4) SBE approved the dissemination of the algebra readiness letter to school districts, and (5) Curriculum Commission's concerns about excessive testing and the need to eliminate redundancy were presented.

1.F. State Board of Education Correspondence: Mr. Greg Geeting requested the Curriculum Commission to focus on process rather than content in the revision of the Handbook on Moral and Civic Education in a memorandum dated July 10, 2001.

1.G. State Board of Education Report, Greg Geeting, Assistant Executive Director of the State Board of Education, gave a report about: (1) School Accountability Report Card and recommended that the Curriculum Commission may want to request an update from CDE staff, (2) The High School Exit Exam discussions with

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the contractors, and (3) California Commission on Teacher Credentialing development of standards for the multiple subject credential.

1.H. Executive Secretary Report: Sherry Skelly Griffith reported on: (1) The status of 2001-2002 state budget, (2) The completed goal to have one CFIR consultant staff assigned to each subject matter committee (SMC). Roy Anthony requested a telephone list that identifies CFIR staff assignments, (3) New SBE Schiff-Bustamante Waiver policy, and (4) The finalization of the memorandum of understanding with CLRN and CFIR.

1.I. California Department of Education Report: Scott Hill reported: (1) The *Recommended Literature: Kindergarten Through Grade Twelve* list is online (Website address: www.cde.ca.gov/ci/literature), (2) Update regarding the STAR program, and (3) the 24 month period for improvement for Title 1 schools will begin this fall. The SBE will discuss in September how to start the process for implementing state interventions. SBE may consider merging federal and state interventions to create common timelines.

1.J. Legislation: Ms. Griffith reported: (1) AB 50, the bill to continue funding under the Schiff-Bustamante Standards-Based Instructional Materials program, passed the Senate Education committee and was referred to the Committee on Appropriations. Funding for state operations will be sought in the next budget year by CFIR to continue support for the evaluation process. AB 466, Mathematics and Reading Professional Development Program, passed Senate Education committee with amendments and was referred to Committee on Appropriations. SB 233, Pupil Testing, passed Senate Education with amendments and was referred to Committee on Appropriations. Olga C. Uribe, CFIR Consultant, reported SB 377, Teacher Instructional Materials certification was suspended in the Senate Education Committee. SB786, Purchase of Instructional Materials With Two-Years Certification, passed the Senate Education Committee and was referred to the Committee on Appropriations. Ms. Griffith indicated that bill amendments were not yet available and that she would send a legislative bill and state budget update in August.

1.K. Special Presentation: Update on Professional Development in: Elizabeth Stage, Ed.D., Director of Mathematics and Science Professional Development for Education Outreach, University of California, Office of the President, presented an overview of the status of the California Mathematics Project. Questions and answers followed the presentation. Chair Abarca expressed a number of concerns about the appropriateness of the state mathematics training for primary grades, particularly to assure that teachers be trained on the state adopted mathematics materials instead of a generic, activity-based training. Dr. Stage responded that the training was being modified.

1.L. Recommendations to the State Board of Education: Piloting Instructional Materials Policy Commissioner Stickel reported the status of the draft document and requested a motion for approval, and a motion to seek SBE approval in September 2001. Veronica Norris moved to approve the Piloting Instructional Materials Policy document and forward it to the SBE for approval in September 2001. Catherine Banker seconded the motion. The motion passed unanimously.

1.M. Other Matters/Public Comment: Olga C. Uribe, CFIR Consultant, reported that the SBE is recruiting for applicants to serve on the Curriculum Commission. There will be four State Board appointed vacancies in 2002.

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The application is on the website. In other matters, Commissioner Norris requested that the CDE fix the website address that links the California Reading Initiative. On behalf of the Commission, Chair Abarca requested that the CDE list the California Reading Initiative website address below the RLA/ELD website. Marion Joseph requested that the CDE list the California Reading Initiative website address beneath the Special Education website address and link the California Reading Initiative website address to the Special Education website. Ms. Joseph asked Ms. Griffith to forward a letter to Commissioners prior to the September 2001 meeting to confirm that the website address has been fixed.

2. Executive Committee:

- A. *Instructional Materials and Framework Adoption: Policies and Procedures:*** Commissioner Stickel reported that the Ad Hoc group used the RLA/ELD adoption timeline as a guide to update the *Instructional Materials and Framework Adoption: Policy and Procedures* handbook. The goal is to forward the document to Commissioners for feedback as it is being developed. The next meeting will be held on Thursday, August 3, 2001, Red Lion's Sacramento Inn, 1401 Arden Way, Sacramento, California, 6:00 p.m. – 8:00 p.m.

Lunch recess: 12:20 p.m. and reconvened at 1:30 p.m.

- B. *Moral and Civic Handbook:*** Mr. Geeting presented options on how to proceed in updating the *Moral and Civic Handbook*. A lengthy discussion followed. Speaker, Susan Mogull, suggested changing the title of the document to Religion and Public Schools. Speaker, Earl W. Boynton, suggested the document address what teachers should teach about religion and what students should know about religion. Commissioner Schwarze moved to recommend to the SBE that, as a starting point, in response to possible revisions to the Moral and Civic Hand Book, a web site would be developed to focus on the constitutional federal and state statutes in regards to religion and the schools. A draft hard copy of a new website on this topic would come before the commission prior to final approval by the SBE. Commissioner Yamamoto seconded the motion. The motion passed unanimously.

3. Science Subject Matter Committee: Dr. Rollie Otto reported on the status of the Draft Science Framework. Many comments from the field review have been received especially regarding the content issues. The science writers, Kathy Scalise, Lynn Yarris, and Dr. Otto, have reviewed all the responses from the field review, and there has been significant rewriting for clarity and heavy editing in the past two months.

The SMC discussed the 2002 Follow-up Adoption process. The SMC members voiced two concerns: 1) The background information on former IMAP and CRP candidates was out-dated, and 2) the pool of reviewers was limited to former IMAP/CRP members. Commissioner Banker moved to proceed with a full application recruitment process for 2002 science follow-up adoption and to include the current candidate pool. Commissioner Norris seconded the motion. The motion passed unanimously.

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Chair Abarca stated the need to set a date for the Invitation to Submit (ITS), and proposed November 30, 2001. A discussion followed. A motion was not made, but consensus was reached.

Commissioner Banker moved to authorize the SMC Chair to revise the science application to reflect the content standards in consultation with Commission Chair Abarca. Commissioner Norris seconded the motion. The motion was passed unanimously.

Commissioner Norris moved to schedule an SMC meeting August 29, 2001 in Southern California, location to be determined, to work on the Draft Science Framework. Commissioner Banker seconded the motion. The motion was passed unanimously.

4. Visual and Performing Arts Subject Matter Committee: The SMC reviewed the flowchart that maps the major steps in revising the Visual and Performing Arts Framework and the Timeline for Development of the Visual and Performing Arts Framework. The SMC discussed the role of the advisory committee, focus group structure, Field Review, and Public Hearings processes. Commissioner Yamamoto moved to approve the Visual and Performing Arts timeline for framework development. Commissioner Philibosian seconded the motion. The motion was passed unanimously.

The SMC discussed the discrepancies between *Multiple Subject Credentials*, *Professional Teacher Preparation Programs*, the Visual and Performing Arts standards, framework, and education code. Commissioner Yamamoto moved to request CFIR staff to develop a memorandum to clarify the need for conformity between the drafted teacher credentialing document, Visual and Performing Arts standards, Visual and Performing Arts Framework and Education Code and work with the SBE Liaisons to communicate this information to CTC. Commissioner Philibosian seconded the motion. The motion was passed unanimously.

Stacy Sinclair, CFIR Consultant, introduced the question of a dance and theater credential based on the 1996 framework language, reviewed historical context of credential adoption, and discussed Education Code references that demonstrate a lack of clarity on the status of dance and theatre as disciplines of the visual and performing arts. She also shared data on credentials and endorsements available in the visual and performing arts in all 50 states for comparison.

Commissioner Philibosian moved the motion to inform the State Board of Education in September of the SMC's desire to invite CCTC representatives to discuss VPA credential issues and the status and plans for credentials in dance and/or theater at the September Curriculum Commission meeting. Commissioner Yamamoto seconded the motion. The motion was passed unanimously.

The SMC discussed the 2002 follow-up adoption process. Commissioner Yamamoto moved to approve to have a recruitment process in line with other follow-up adoptions and that the SMC Chair work in consultation with the Chair of the Commission to revise the application, as necessary. Commissioner Coronado seconded the motion. The motion was passed unanimously. Discussion was held about the date for ITS being on November 30, 2001. Consensus was reached.

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5. Mathematics Subject Matter Committee: Commissioner Stickel reported that the 2000 Mathematics Adoption Report is posted on the CFIR Website. The report is in the process of being printed and will be available for distribution in August. A free hard copy will be distributed to all local education agencies in the future.

Commissioner Stickel updated the SMC on the Algebra Readiness Letter. After minor revisions are made to the letter, it will be to mail out to school districts August 2001.

6. Electronic Learning Resources Committee: Bridget Foster presented an overview of the CRLN project. Commissioner Banker suggested that Richard Navarro be invited to the ELRC meeting in September to present information regarding technology standards and the Master Plan for Education Technology.

7. History –Social Science Subject Matter Committee: Jeannie James, CFIR Consultant, provided a status report regarding the 2002 follow-up adoption process and recruitment of IMAP and CRP candidates. After discussion, Commissioner Anthony moved to approve the current pool of candidates, provided their applications are updated, and to recruit additional applicants, as needed. Commissioner Glen-Lambert seconded the motion. The motion passed unanimously. Commissioner Anthony moved to hold the Invitation to Submit meeting for representatives of publishers and producers of instructional materials on Friday, November 30, 2001. Commissioner Philibosian seconded the motion. The motion passed unanimously.

8. Reports/Actions from Subject Matter Committee:

Executive Committee: Upon recommendation from the Executive Committee, Commissioner Norris moved to recommend to the SBE that as a starting point in response to possible revisions to the Moral and Civic Hand Book, a web site would be developed to focus on the constitutional federal and state statutes in regards to religion and the schools. A draft hard copy of a new website on this topic would come before the commission prior to final approval by the SBE. Commissioner Stickel seconded the motion. The motion passed unanimously.

Health Subject Matter Committee: Commissioner Norris reported that the Health Framework revisions will be presented at the Curriculum Commission meeting in September 2001.

Science Subject Matter Committee: Upon recommendation from the SMC, Commissioner Norris moved to conduct a full recruitment process of IMAP and CRP applicants and to include the current pool of IMAP and CRP members, provided they update their applications, for the 2002 follow-up adoption process. Commissioner Stickel seconded the motion. The motion passed unanimously. Commissioner Yamamoto moved to authorize the Science Subject Matter Committee Chair to revise the application for recruitment of IMAP and CRP members in consultation with the Commission Chair. Commissioner Anthony seconded the motion. The motion passed unanimously. Commissioner Anthony moved to hold a Science Subject Matter Committee meeting on Wednesday, August 29, 2001 in Southern California, location to be determined, to work on the Draft Science Framework. Commissioner Norris seconded the motion. The motion passed unanimously.

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Visual and Performing Arts Subject Matter Committee: Commissioner Norris moved to approve the Visual and Performing Arts timeline for framework development. Commissioner Stickel seconded the motion. The motion passed with 10-1 vote. Chair Abarca voted no. Commissioner Philibosian move to request CFIR staff to develop a memorandum to clarify the need for conformity between the drafted teacher credentialing document, Visual and Performing Arts standards, Visual and Performing Arts Framework, Education Code, and to work with the SBE Liaison to communicate this information to the CCTC. Commissioner Stickel seconded the motion. The motion passed unanimously. Commissioner Norris moved to inform the SBE of the Visual and Performing Arts Subject Matter Committee desire to invite CCTC representatives to discuss VPA credential issues and the status, and plans for credentials in dance and/or theater at the September 2001 Curriculum Commission meeting. Commissioner Yamamoto seconded the motion. The motion passed unanimously. Susan Stickel moved to approve to have a recruitment process in line with other follow-up adoptions and that the SMC Chair work in consultation with the Chair of the Commission to revise the application, as necessary. Commissioner Norris seconded the motion. The motion passed unanimously.

Mathematics Subject Matter Committee: no action

Electronic Learning Resources Committee: no action

History-Social Science Subject Matter Committee: Commissioner Norris moved to approve the current pool of candidates, provided their applications are updated, and to recruit additional applicants to participate in the 2002 follow-up adoption process. Commissioner Stickel seconded the motion. The motion passed unanimously. Commissioner Anthony moved to hold the Invitation to Submit meeting for representatives of publishers and producers of instructional materials on Friday, November 30, 2001 for History-Social Science. Commissioner Philibosian seconded the motion. The motion passed unanimously.

Chair Abarca asked for a motion to hold the Invitation to Submit meeting for representatives of publishers and producers of instructional materials on Friday, November 30, 2001 for the all three 2002 follow up adoptions (VPA, H-SS, and Science). Commissioner Yamamoto moved to hold the Invitation to Submit meeting for representatives of publishers and producers of instructional materials on Friday, November 30, 2001 for all three 2002 follow up adoptions (VPA, H-SS, and Science). Commissioner Anthony seconded the motion. The motion passed unanimously.

9. Reports from Commission Liaisons: Eleanor Brown reported that the Concurrence Committee continues to describe standards for distribution of funds for various subject areas. Richard Schwartz reported that he participated in the Science Project Advisory Board meeting held at California State University, Chico.

10. Individual Commissioner Reports: Chair Abarca reported that Dr. Edward J. Kame'enui and Dr. Deborah C. Simmons will not present tomorrow during the Reading Language Arts/English Language Development Professional Development and Training. Therefore, the meeting would be shortened by two hours.

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11. Other Matters/Public Comment: None

Recessed: 5:10 p.m.

Preliminary Report of Action

Friday, July 20, 2001

Reconvened: 8:20 a.m.

Curriculum Commissioners Present:

Patrice Abarca, Chair	Susan Stickel, Vice Chair
Roy Anthony	Marilyn Astore
Catherine Banker	Edith Crawford
Mary Coronado Calvario	Lora Griffin
Milissa Glen-Lambert	Veronica Norris
Janet Philibosian	Leslie Schwarze
Richard Schwartz	Karen Yamamoto

Curriculum Commissioners Absent:

Viken Hovsepian*
Rakesh Bhandari
Fran Pavley, Member of the Assembly
John Vasconcellos, Member of the Senate

State Board of Education Liaisons

Marion Joseph

Tom Adams, Acting Executive Secretary

12. Reading Language Arts/English Language Development:

The Curriculum Commission held a daylong professional development and training in preparation for the 2002 RLA/ELD adoption process to assure that commissioners would be prepared for their leadership role. It was led by Dr. Alice Furry, Chief Administrative Officer of the Reading Lions Center, B.J. Thorsnes, Instructor and Lecturer for San Francisco State University, and Dr. Robin Scarcella, Assistant Professor at the University of California Irvine. The presenters gave an extensive overview of the schedule that they would follow and the materials that they would use to train the IMAPs and CRPs during the week of July 29 through August 3. The presenters emphasized the criteria requirements that the submitted materials meet the needs of all students, teach the *English Language Arts Content Standards for California Public Schools*, and be based on current and confirmed research.

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The Curriculum Commission meeting adjourned at 1:20 p.m.

For further information about this agenda, please contact The Curriculum Development and Supplemental Materials Commission at 654-3361 or the Curriculum Frameworks and Instructional Resources Office, California Department of Education, 721 Capitol Mall, Third Floor, Sacramento, CA, 95814; telephone (916) 657-3023; fax (916) 657-5148.

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